

***BAKER HILL ROAD DISTRICT
PRUDENTIAL COMMITTEE
WILLIAM PRENDERGAST, CHAIR***

20 Bridge Street
Lanesborough, MA
June 9, 2021– 12:00 P.M.
MEETING MINUTES

Present: William Prendergast, Henry (Hank) Sayers, Linda Pruyne,
Mark Siegars

Also Present: Kristen Tool

1. Open Meeting at 12:03 p.m.
2. Approve Minutes
 - a. Motion to table made by Hank Sayers, seconded, William Prendergast, motion carried
3. Road Maintenance Update
 - a. Motion to table made by Hank Sayers, seconded, William Prendergast, motion carried
4. Legal Issues Update
 - a. Motion to execute a Fee Agreement with Attorney Siegars made by Hank Sayers, seconded, William Prendergast, motion carried Motion to table made by Hank Sayers, seconded, William Prendergast, motion carried
 - b.
5. Board/Member Issues
 - a. Website: The website will become active during the week of June 14, 2021

- b. Debit Card Policy: Motion to adopt a debit card policy made by Hank Sayers, seconded, William Prendergast, motion carried
- c. Meeting Participation Guidance: Motion to adopt a Meeting Participation Guidance made by Hank Sayers, seconded, William Prendergast, motion carried
- d. Treasurer raised issues related to computer security for District records. Treasurer was directed to prepare a budget for items deemed necessary for such security, including but limited to office space, server, locked storage cabinet(s) software, etc.

6. Executive Session

7. Future Meeting Date: July 14, 2021

8. Adjourned 12:40 p.m.